

Craven Arms Town Council

Clerk: Mr C E Williams 2 Jockeyfields Ludlow Shropshire SY8 1PU

Email: clerk@cravenarmstowncouncil.gov.uk **Phone:** 01584 874661

Website: www.cravenarmstowncouncil.gov.uk

Minutes of the meeting of Craven Arms Town Council held on Tuesday 29th September 2026 commencing 7.00pm held at Craven Arms Community Centre

Councillors:

Cllr D Evans (Chairman), Cllr N Stephens BME, Cllr N Carter, Cllr J Fuller, Cllr T Willetts, Cllr E M Carter, Cllr M McKnight, Cllr R Pitt, Cllr J Rickson, Mrs V Cross.
Mr C E Williams (Clerk)

49/26 Apologies:

Cllr E M Carter, Cllr N Carter and Shropshire Councillor J Dickin

Memory of Roger Conway:

The Chairman paid tribute to the late Roger Conway, recognising his valuable service to the local community over twenty-four years as a Town Councillor. His contribution will be sadly missed. Those present stood in his memory.

50/26 Members of the Public:

Two members of the public attended to raise concerns about the proposed development of 108 houses at Sibdon Carwood, Craven Arms.

A member of the public attended to raise concerns about the lack of progress in starting a Flood Relief Scheme for Craven Arms.

A member of the Friends of St Thomas Church, Halford, thanked the Council for its recent £250 grant towards producing a calendar to raise funds.

51/26 Declarations of Interest:

Cllr A J Willetts declared an interest in the grant application made by the Friends of St Thomas Church Halford.

52/26 Minutes:

The Town Council confirmed the minutes of the meeting held on 30th June 2026 which were duly signed by the Chairman as a correct record.

53/26 Co-option of Town Councillor:

An application had been received from Mrs Val Crook who lives in Sibdon Fields details of which had been circulated to Councillors prior to the meeting.

It was agreed by the Town Council to co-opt Mrs V Cross onto the Town Council, who accepted the position and joined the meeting.

53/26 Matters arising from the Minutes:

Nil

54/26 Chairman's Items:

No items

55/26 Amenity Items:

a) Craven Arms Playing Fields

No items to report

b) Craven Arms Flooding Scheme:

Cllr R Pitt reported that there had been a meeting of the Flood Forum which had been attended by Mr J Bellis Shropshire Council who may have some budget available to enable the clearing of the gully's at Brook Rook/Maple Close and by the Stokesay Hotel.

c) Other Amenity Items:

The Clerk will order a wreath for the Annual Remembrance Service.

There were concerns about the condition of the Craven Arms Hotel this matter was being pursued by Shropshire Councillor J Dicken.

d) Asset Transfer:

The Clerk reported that, following further discussions about transferring local amenities to the Town Council, Shropshire Council would offer a 99-year lease with a six-month notice clause rather than transfer land ownership. The amenities include the play areas at Newington Way, Brook Road, Alexander Park, White Meadow Close and Station Crescent.

The Town Council confirmed that it would not proceed with any transfer unless full ownership of the land was given to the Council.

56/26 Highways Items

The Clerk that he was waiting for an appropriate licence from Highways England to give the Town Council authority to undertake maintenance of the shrubs and grass land along the highway adjacent to Drovers Square and the junction of Corvedale Road Craven Arms.

57/26 Financial Items:

The Clerk had produced an Income and Expenditure Statement which showed that the Council had balances of £278318.55, on the 29th September 2026 following approval of the expenditure listed below, and a statement of the balances held in the appropriate bank accounts to comply with the Council's investment policy..

Payments August/September 2026

	Gross	VAT	
Halford PCC	250.00		Grant
Cyril Bason	28.00		Supplies
Marches Machinery	600.00		Equipment
Eon Next	206.71	9.84	Electricity
Hugo Foxe	20.99	3.50	Website
Hugo Foxe	2.99	0.50	Website
C E Williams	1,074.95		Disbursement
G Morris	920.00		Amenity
PKF Littlejohn	504.00	84.00	Audit Fee
Water Plus	117.11		Water Rates
Bank	8.50		Charges
Eon Next	213.82	10.18	Electricity
Hugo Foxe	2.99	0.50	Website
Hugo Foxe	20.99	3.50	Website
C E Williams	1,950.95		Disbursement
G Morris	1,500.00		Amenity

The Town Council approved the Statement and the accounts for payment.

The Town Council approved the following Grants:

Halford PCC - £300

Stokesay PCC - £300

Empathy for Special Children - £1,500

Craven Arms Discovery Centre - £500

CAPF - £8,000 this from the Neighbourhood Grant Fund

58/26 Planning Items:

Planning application – 26/02252/Full – Land West of Watling Street -Erection of 103 Dwellings – Sibdon Carwood Parish

Although in the neighbouring parish council area of Sibdon Carwood, Craven Arms Town Council object to the application on the following grounds.

The Development is in Open Countryside.

There are currently two undeveloped sites identified in Craven Arms area for housing development.

Concerns in relation to Highway capacity and Road Safety on both Watling Street and Clun Road.

Concerns about adequate drainage and possible impact on flooding which will affect properties within Craven Arms.

59/26 Reports from other organisations to which the Town Council has a representative:

No reports from Outside organisations

60/26 Use of Social Media:

Cllr M McKnight gave an update on the launch of the Craven Arms Town Council Facebook page which will be undated with Council news items.

61/26Next Meeting

Next Meeting Tuesday 27th October 2026

Chairman